

RISK MANAGEMENT SUMMARY 2026

Viney Hill Christian Adventure Centre recognises the need for visiting groups to assure themselves as to the quality and safety of our outdoor activity provision. The purpose of this document is to help organisers by providing the information usually required for their own risk assessments and responsibilities. Further information and copies of policies & accreditations can be found in the Download section of our website on www.vineyhilladventure.org

Adventure Activities Licence Authority [AALA]

Viney Hill Christian Adventure Centre is inspected on a periodical basis and holds a licence issued by AALA for the safe conduct of activities it delivers, as required by law. AALA is part of the Health and Safety Executive (HSE) who are the Adventure Activities Licensing Authority. Their inspection process covers the safety management of activities, which includes risk assessments, staff qualifications and the maintenance of equipment associated with the activities.



<https://www.hse.gov.uk/aala/about/index.htm>

Viney Hill Christian Adventure Centre

AALA Licence number L12068

Learning outside the Classroom [LoTC Quality Badge]

The Viney Hill Christian Adventure Centre has achieved the Learning outside the Classroom 'Quality Badge,' an approved scheme of the Adventure Activities Industry Advisory Committee (AAIAC) and as such qualifies for the Learning outside the Classroom (LoTC) Quality Badge The Christian Adventure Centre has been inspected in the following areas of outdoor education:

- Customer care and Facilities
- Safety management, policy, organisation and planning
- Environmental sustainability
- Quality assurance, measuring and reviewing performance



<https://www.lotc.org.uk/providers/lotc-quality-badge-2/>

Viney Hill Christian Adventure Centre

Certificate number 100073

Adventure Mark

Through this accreditation The Viney Hill Christian Adventure Centre demonstrates to their users that arrangements for managing the potential risks of adventure activities have been inspected and found to meet the necessary standards of good practice in the adventure activity industry. The areas that are inspected and approved include:-

- The competency of instructors and technical advisors
- Risks identified, assessed and appropriately managed
- Effective internal and external communication
- Provision reflects the needs of targeted client groups and individuals
- Safety critical equipment, facilities and services are fit for purpose



<https://www.adventuremark.co.uk/>

Viney Hill Christian Adventure Centre

Certificate number AAA101170

Staff Competence

All staff leading activities will hold the relevant National Governing Body qualification or have been assessed as competent by an appropriately experienced and qualified person.

Safeguarding

Enhanced DBS checks are carried out on all Centre Staff, who have also completed appropriate safeguarding training. A copy of our policy is available on the download section of our website.

Risk assessments and Risk Benefit Analysis

The Viney Hill Christian Adventure Centre has Risk Assessments and safety procedures for all its activities which include generic risk and site-specific risk assessments. These are held at the Centre, available for inspection at any time and are updated regularly and completely reviewed each year. In addition, daily Risk Assessments are carried out to take into account the weather forecast, equipment availability, group abilities and the planned activity. Dynamic Risk Assessments are carried out by activity delivery staff during the activity to take into account local conditions and other continually changing factors. Risk Assessment and Risk Management are a major part of the AALA and LOtC inspection. All visitors to the Centre are asked to acknowledge the residual risk inherent in adventurous activities prior to their visit, with parental consent for those under the age of 18.

Transfer of responsibilities

The visiting group leader has overall responsibility for their group at all times. The Centre Manager of Viney Hill Christian Adventure Centre has responsibility for the delivery of the activity programme, the equipment and general provision of the Centre and for operating the Centre to legal requirements. Staff from Viney Hill Christian Adventure Centre will be responsible for the safety and management of participants on all activities provided by the Centre. It is essential that visiting staff provide advice regarding individual participants and offer appropriate support to enable the activities staff to properly perform their duties. Visiting staff always retain a duty of care for participants under 18. If a participant is withdrawn from the "led" activity for any reason, then the responsibility for those withdrawn will stay with the visiting staff.

If at any time the visiting staff are unhappy about an activity, it is essential that they make their concerns known to Centre Staff at the earliest opportunity. Visiting staff may insist that any activity does not continue on the grounds of physical or psychological harm, or that the activity is not commensurate with their planned outcomes.

Supervision when not on activities

Visiting staff are responsible for the supervision of their groups when not in a structured activity session led by centre staff. Viney Hill Christian Adventure Centre has a member of staff on call, at all times, for assistance or in the event of an emergency. Rules regarding conduct of visitors whilst at the Centre will be discussed on arrival.

Security arrangements

All external doors can be locked to prevent entry by an intruder or to keep visiting clients within the security of the building. Staff are identifiable by their uniform or lanyards. All visitors to site must sign in and also be supervised or identifiable.

Fire protection

Viney Hill Christian Adventure Centre complies with current fire safety legislation. All fire related equipment is inspected on a six-monthly basis. Weekly fire alarm safety checks are completed by Centre Staff.

Insurance

Viney Hill Christian Adventure Centre holds Public and Employers Liability insurance, as required by law. We recommend participants make their own provision for personal accident cover should they consider it appropriate. Copies of insurance certificates are available on the download section of our website.

Acknowledgement of risk

We take all steps to ensure the health & safety of your group whilst at The Viney Hill Christian Adventure Centre. However, you should be aware that certain inherent risks remain, which are integral to the activity, and which cannot be eliminated completely. The risk of serious injury is extremely remote, but some activities may result in minor injuries e.g. grazes, sprains and bruises. The level of risk in participation in our activities is no greater than that associated with, for example, normal play activity. This is not a 'disclaimer' but serves to inform group leaders about what participants may experience.

If you require further explanation on the above, then please contact the Centre Manager: Jon Holden on info@vineyhilladventure.org

Review Date: December 2026